



GUIDELINES FOR IMPLEMENTATION OF ONLINE LEARNING & ONLINE FINAL EXAM FOR COB'S POSTGRADUATE PROGRAMME SUBSEQUENT TO COVID-19 PANDEMIC

A. ONLINE LEARNING VIA WEBEX

The Second Trimester Session 2019/2020 (A192) will resume on 5 April 2020. All teaching and learning (T & L) activities will be conducted online through Cisco WEBEX system. Facilitation to use the system with all students should be via WhatsApp Group.

Details to use WEBEX can be accessed at:

<http://www.oyagsb.uum.edu.my/current-students/time-tables/teaching-with-webex>

1. Requirement, guidelines and expectations in using WEBEX
<http://www.oyagsb.uum.edu.my/current-students/time-tables/teaching-with-webex/71-webex/480-webex-faculty-staff-conference-hosting-guide-5>
2. Downloading and installing WEBEX
<https://help.webex.com/en-us/0tow9g/download-and-set-up-the-cisco-webex-meetings-desktop-app>
3. Getting started with WEBEX
<http://www.oyagsb.uum.edu.my/current-students/time-tables/teaching-with-webex/71-webex/477-webex-faculty-staff-conference-hosting-guide-2>

NOTE: A video tutorial on **HOW TO START A WEBEX CLASSROOM** developed by Dr. Francis can be accessed at: <https://youtu.be/oZ2J8FC3A6E>

B. ADMINISTRATION OF ONLINE FINAL EXAM

All final exam will be conducted online through UUM Online Learning (refer **NEW FINAL EXAM SCHEDULE** in page 4 onwards). Students are bound by the UUM's rules and procedures on academic fraud.


STUDENT ROLES:

- Step 1: SCAN UUM Attendance QR Code initiated by lecturer to capture your online attendance.
- Step 2: Sign in to WEBEX classroom and **KEY IN** the meeting number assigned by your lecturer e.g. 574 270 543 to "Join a meeting". Lecturers use this platform to invigilate the final exam session.
- Step 3: Sign in to UUM Portal. Go to "**UUM Online Learning**" and choose respective course for examination e.g. A192 OPMM6023 KUMP A Strategic Management (refer **NEW FINAL EXAM SCHEDULE** in page 4 onwards).
- Step 4: At the last row of the subject page, look for section "**FINAL EXAMINATION SECOND SEMESTER 2019/2020 SESSION**". Then, **DOWNLOAD** two files: (i) "**Final Exam Questions**" and (ii) "**Final Exam Answer Booklet**" **15 minutes before** final exam starts.
NOTE: Save both files to your desktop. Use "Student ID Number" as file name of your "**Final Exam Answer Booklet**" for online submission e.g. 93132.
- Step 5: Answer **ALL** final exam questions in the answer booklet provided (in softcopy) **within three (3) hours** (Other platform is not permissible).
NOTE: Please save the filled "**Final Exam Answer Booklet**" frequently to survive unexpected situations.
- Step 6: Immediately **UPLOAD** the filled answer booklet that has been saved using your "Student ID Number" in the folder "**Final exam answer booklet**" via UUM Online Learning.
NOTE: Submission deadline 12.15pm (morning session), or 6.15pm (afternoon session). (Similar process to submit "Assignment" through UUM Online Learning).
- Step 7: Overdue submissions via UUM Online Learning or other platform is not permissible.

GRAPHICAL ILLUSTRATION OF HOW TO UPLOAD THE FILLED FINAL EXAM ANSWER BOOKLET THAT HAS BEEN SAVED USING STUDENT ID NUMBER ON UUM ONLINE LEARNING

A. Overall Outlook of the Instructions:

FINAL EXAMINATION SECOND SEMESTER 2019/2020 SESSION



 Final Exam Questions

Restricted Not available unless:

- It is after **19 April 2020, 8:45 AM**
- It is before **19 April 2020, 12:15 PM**

INSTRUCTIONS :

1. This examination paper consists of FOUR (4) questions on TWO (2) printed pages, excluding the cover page. A case study is also attached.
2. You have to answer ALL questions in the answer booklet provided.
3. Candidates are bound by the UUM's RULES AND PROCEDURES ON ACADEMIC FRAUD.

 Final Exam Answer Booklet  **Click here**

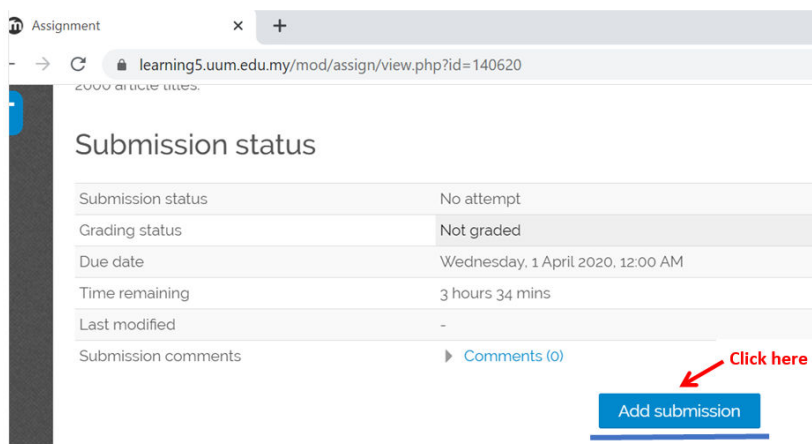
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B. Uploading Final Exam Answer Booklet that has been Saved using Student ID Number:




Assignment

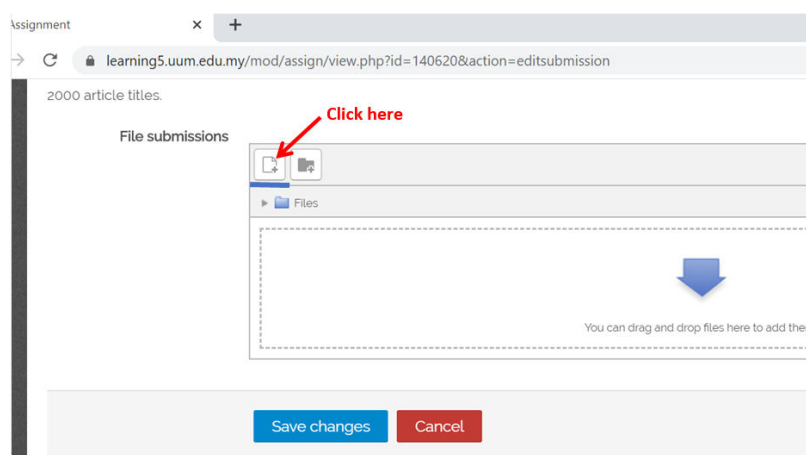
learning5.uum.edu.my/mod/assign/view.php?id=140620

Submission status

Submission status	No attempt
Grading status	Not graded
Due date	Wednesday, 1 April 2020, 12:00 AM
Time remaining	3 hours 34 mins
Last modified	-
Submission comments	▶ Comments (0)

 **Click here**

Add submission




assignment

learning5.uum.edu.my/mod/assign/view.php?id=140620&action=editsubmission

2000 article titles.

File submissions

 **Click here**

Files

You can drag and drop files here to add them.

Save changes **Cancel**

B. Uploading Final Exam Answer Booklet that has been Saved using Student ID Number (Con't):

Recent files
Upload a file
Private files
Wikimedia

Attachment No file chosen

Save as

Author

Choose license

Recent files
Upload a file
Private files
Wikimedia

Attachment Bibliometric Q.cal device.doc

Save as

Author

Choose license

**OTHMAN YEOP ABDULLAH GRADUATE SCHOOL OF BUSINESS
EXAMINATION SCHEDULE
SECOND SEMESTER 2019/2020 SESSION (192)
SUBSEQUENT TO COVID-19 PANDEMIC**

ACADEMIC CALENDAR FOR SECOND SEMESTER 2019/2020 SESSION (Source: University Academic Calendar)	
9 - 26 January 2020	COURSE REGISTRATION for new postgraduate students
9 – 26 January 2020	RENEWAL of registration and COURSE REGISTRATION for returning postgraduate students
10 January 2020 – 16 April 2020	Period of study
8 February 2020	Last day for full research students to SUBMIT THESIS for examination (without charge)
8 February 2020	Last day for students to SETTLE THE FEES for current semester
9 March 2020	Last day to WITHDRAW from examination / to apply for deferment of study (with 50% refundable fees)
9 April 2020	Last day to WITHDRAW from examination / to apply for deferment of study
16 April 2020	Last day to SUBMIT Project Paper / Research Paper / Internship / Practicum Report
17 April 2020 – 26 April 2020	Examination period
27 April 2020 – 14 May 2020	Semester break
10 May 2020	Last day for lecturer to TRANSMIT examination marks
13 May 2020	RELEASE of examination results

DAY	TIME	COURSES	GROUP / NO. OF STUDENT	LECTURER
FRIDAY (17 April 2020)	9.00 am - 12.00 pm	BSMH5253 Emergency Response Management	A / 5	Dr. Wan Shakizah binti Wan Mohd. Noor
SATURDAY (18 April 2020)	9.00 am - 12.00 pm	BSMH5133 Human Resource Development	A / 20	Prof. Dr. Khulida Kirana binti Yahya
		BSMH5223 Health Management	A / 19	Dr. Wan Shakizah binti Wan Mohd. Noor
		BSMH5303 HRM and Behavioural Aspects in Safety and Health	A / 4	Assoc. Prof. Dr. Fadzli Shah bin Abd. Aziz
		BWSB5053 Contemporary Islamic Banking	A / 15	Assoc. Prof. Dr. Zairani binti Zainol
		GMUL5063 Ethics, Law and Corporate Social Responsibility	A / 15	Dr. Asmar binti Abdul Rahim
		OPMM6023 Strategic Management	B / 10	Dr. Chuah Chin Wei

DAY	TIME	COURSES	GROUP / NO. OF STUDENT	LECTURER
SATURDAY (18 April 2020)	2.30 pm - 5.30 pm	BDAK8033 Accounting Practice and Regulation	A / 11	Prof. Dr. Wan Nordin bin Wan Hussin
		OPME6013 Innovation & New Venture Creation	A / 18	Dr. Gunalan s/o Nadarajah
		OWFF6023 Contemporary Islamic Banking	A / 1	Prof. Dr. Rosylin binti Mohd Yusof
		SQQP6013 Decision Making in Business	A/1	Dr. Rohail Hassan
	3.00 pm - 6.00 pm	BPMM6013 Marketing Management	A / 20	Dr. Shahrin bin Saad
		BPMN6023 Strategic Management	B / 15	Assoc. Prof. Dr. Kadzrina binti Abdul Kadir
		BWFF5043 International Financial Management	A / 14	Mr. Puspakaran s/o Kesayan
		OPME6013 Innovation and New Venture Creation	A / 8	Dr. Herman Shah bin Anuar
		OQQP6013 Decision Making in Business	B / 10	Dr. Rohail Hassan
SUNDAY (19 April 2020)	9.00 am - 12.00 pm	BEEB5023 Advanced Macroeconomics	A / 9	Dr. Zalina binti Zainal
		BKAM5023 Management Accounting and Control Systems	A / 12	Dr. Danilah binti Salleh
		BPMS6023 Muamalat Management	A / 10	Prof. Dr. Abdullah bin Haji Abdul Ghani
		BSMH5073 Human Resource Costing	A / 11	Assoc. Prof. Dr. Mohd Faizal bin Mohd Isa
		BSMH5203 Aspect of OSH Legislation	A / 4	Dr. Wan Shakizah binti Wan Mohd. Noor
		BSMH5263 OSH Management Systems	A / 9	Assoc. Prof. Dr. Azimah Chew binti Abdullah
		BWFF5013 Corporate Financial Management	A / 5	Assoc. Prof. Dr. Rohani binti Md Rus
		BWFF5073 Advanced Financial Modelling	A / 16	Dr. Syed Mohd. Na'im bin Syed Salim
		BWFM5013 Corporate Finance	A / 13	Dr. Sabariah binti Nordin
		OJMP6013 Operation & Innovation Management	A / 12	Assoc. Prof. Dr. Sabariah binti Yaakub
		OKMA6013 Accounting for Managers	A / 9	Assoc. Prof. Dr. Faudziah Hanim binti Fadzil

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SUNDAY (19 April 2020)	9.00 am -	OKMA6013 Accounting for Managers	A / 25	Dr. Sahar E-Vahdati	
	12.00 pm	OWFF6013 Islamic Financial Markets, Instruments and Institution	A / 1	Prof. Dr. Norazah binti Mohd Suki	
	3.00 pm -	6.00 pm	BJMP5023 Operation and Technology Management	A / 5	Assoc. Prof. Dr. Mohamad Ghozali bin Hassan
			BKAS5033 Information System Control & Audit	A / 6	Dr. Rafeah binti Mat Saat
			BPMN6013 Organizational Behavior and Development	B / 6	Dr. Soo Hooi Sin
			BSMH5053 Managing Occupational Safety & Health	A / 6	Dr. Zuraida binti Hassan
			OPMM6023 Strategic Management	A / 3	Prof. Dr. Norazah binti Mohd Suki
MONDAY (20 April 2020)	9.00 am -	BKAR5063 Financial Statement Analysis	A / 4	Assoc. Prof. Dr. Norhani binti Aripin	
	12.00 pm	BSMH5203 Aspect of OSH Legislation	A / 6	Mr. Syazwan Syah bin Zulkifly	
	12.00 pm -	BEED5123 Current Issues in Development Economics	A / 7	Assoc. Prof. Dr. Siti Aznor binti Hj Ahmad	
	3.00 pm -	BEED5113 Malaysian Economic Management	A / 7	Assoc. Prof. Dr. Irwan Shah bin Zainal Abidin	
WEDNESDAY (22 April 2020)	12.00 pm -	BWFF5023 Islamic & Conventional Financial Markets, Instruments and Institutions	A / 11	Dr. Md Mahmudul Alam	
	3.00 pm -	BIMM5013 Management and Organisation from Islamic Perspective	A / 8	Assoc. Prof. Dr. Azizi bin Abu Bakar	
THURSDAY (23 April 2020)	9.00 am -	BWFF5043 International Financial Management	A / 22	Dr. Norhafiza binti Nordin	
	12.00 pm -	BWFF5053 Advanced Corporate Financial Management	A / 15	Dr. Rasidah binti Mohd Rashid	
SATURDAY (25 April 2020)	9.00 am -	OMMU6013 Business Ethics, CSR & Sustainability	A / 22	Dr. Nazahah binti Abd Rahim	
	12.00 pm -	3.00 pm	BPME6093 Entrepreneurship Development	A / 16	Prof. Dr. Mohd Noor bin Mohd Shariff
			BPMN6013 Organizational Behavior and Development	A / 25	Assoc. Prof. Dr. Fais bin Ahmad
			BSMH5033 Industrial Relations	A / 15	Assoc. Prof. Dr. Kamal Ab Hamid
			BWSS5023 Islamic Financial Contracts & Maxims	A / 26	Prof. Dr. Asmadi bin Mohamed Naim

DAY	TIME	COURSES	GROUP / NO. OF STUDENT	LECTURER
SATURDAY (25 April 2020)	2.30 pm - 5.30 pm	BDMF8053 Seminar in Business and Sustainability	A / 8	Prof. Dr. Roslan bin Abdul Hakim
		OEEM6013 Economics for Business	A / 12	Prof. Dr. Mohd Zaini bin Abd Karim
		OKMA6023 Accounting Fraud & Forensic Investigation	A / 2	Assoc. Prof. Dr. Zaleha binti Othman
SUNDAY (26 April 2020)	9.00 am - 12.00 pm	OJMT6013 E-Business	A / 20	Dr. Izwan Nizal bin Mohd Shaharane
		OQQP6013 Decision Making in Business	A / 10	Assoc. Prof. Dr. Maznah binti Mat Kasim
	12.00 pm - 3.00 pm	BEEQ5113 Applied Econometrics	A / 8	Dr. Abu Sufian bin Abu Bakar
		BIFF5063 Islamic Financial Markets, Instruments and Institutions	A / 12	Dr. Nashirah binti Abu Bakar
		BKAT5023 Contemporary Issues in International Taxation	A / 8	Assoc. Prof. Dr. Zaimah binti Zainol Ariffin
		BPMN6023 Strategic Management	A / 11	Assoc. Prof. Dr. Darwina binti Hj. Ahmad Arshad
		BPMN6053 Management Information System (for MSc. Student only)	A / 24	Dr. Siti Noratisah binti Mohd Nafi
		BSMH5043 Performance Management	A / 20	Assoc. Prof. Dr. Johanim binti Johari
		BWFF5093 Corporate Governance	A / 10	Dr. Hanita binti Kadir @ Shaha
	2.30 pm - 5.30 pm	OPMM6023 Strategic Management	A / 6	Dr. Arfan Shahzad
	3.00 pm - 6.00 pm	OPMM6013 Strategic Marketing	A / 12	Assoc. Prof. Dr. Asmat Nizam bin Abdul Talib

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